

BOARD OF MANAGEMENT MEETING MINUTE

Wednesday, 15 December 2021 at 6.30pm via video call on Microsoft Teams

Attendance:

Board Members: C Edward (Chair), I Lennox, K Johnson, J Henderson, L Lester,

M Donnelly, G Waddell, G Connelly, D McIndoe

Staff/Advisor(s): Anne Marie Brown, Chief Executive

Carla Cameron, Finance and Corporate Services Team Leader

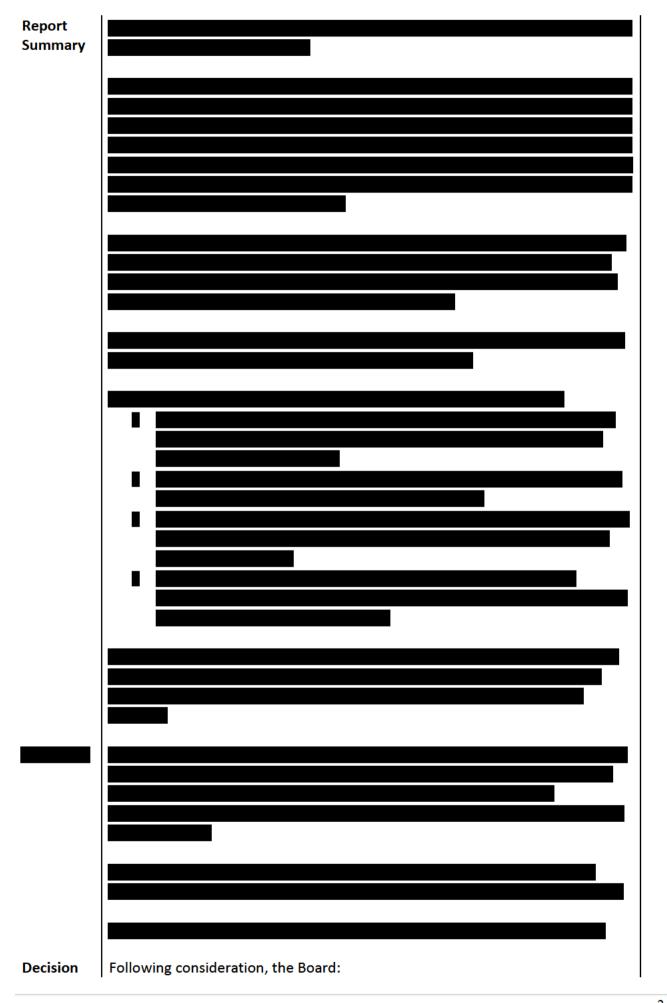
Arlene Dickson, Care Services Manager

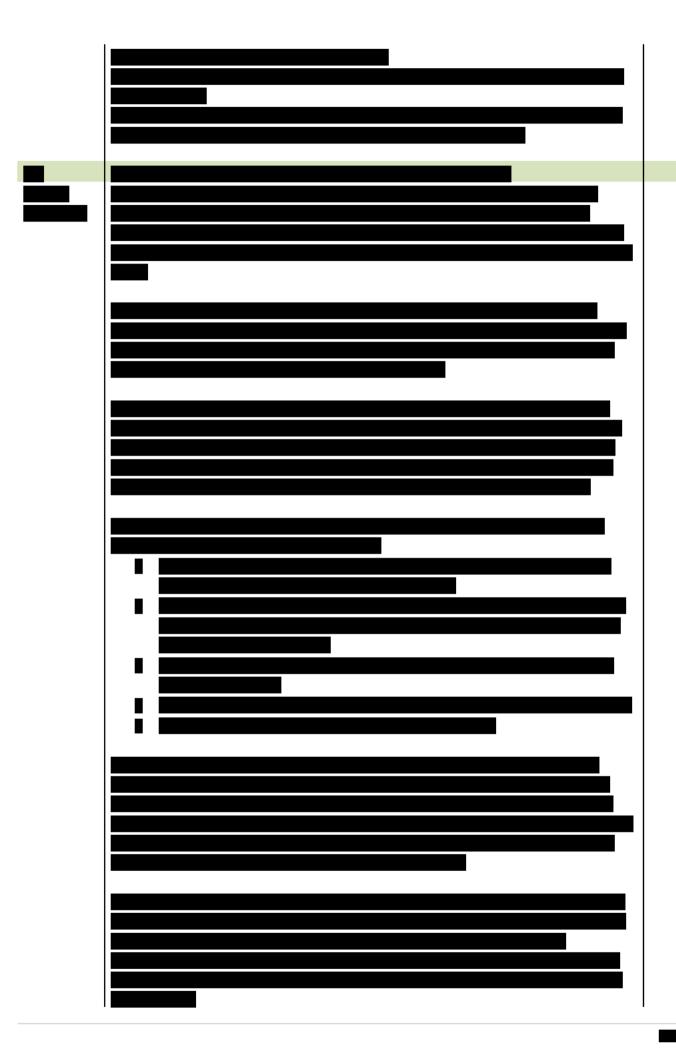
Graeme Bruce, Finance Agent

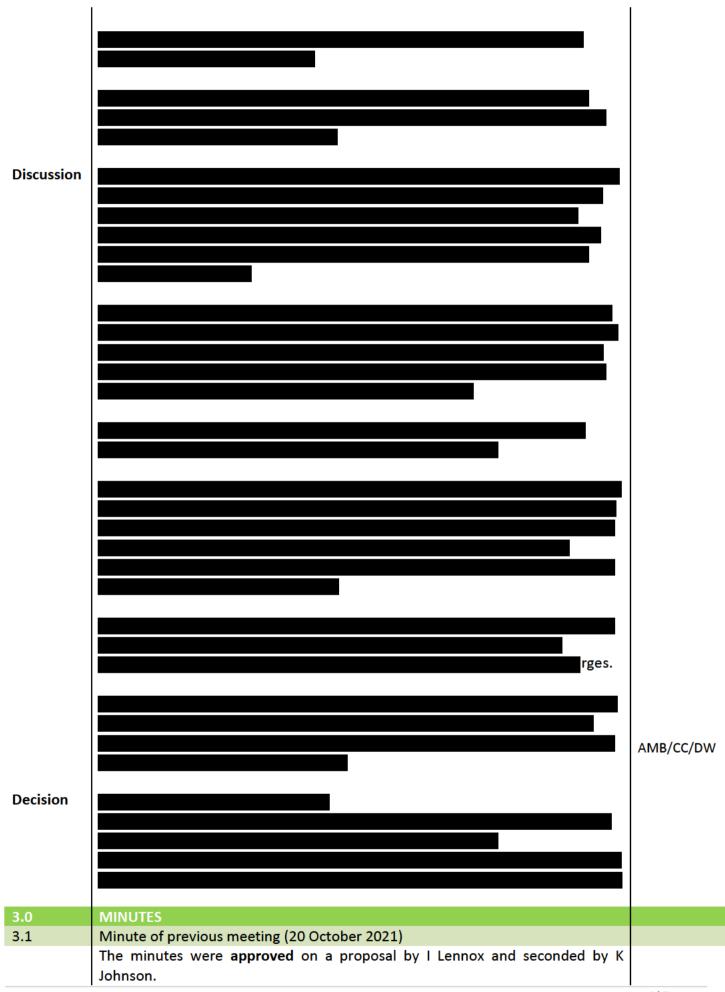
Julie-Ann Cloherty, SHARE (Agenda Item 7.2 only) Elaine Byrne, Arneil Johnston (Agenda Item 9.3 only)

Minutes prepared by J Shute, Corporate Services Assistant (Temp) from the meeting recording.

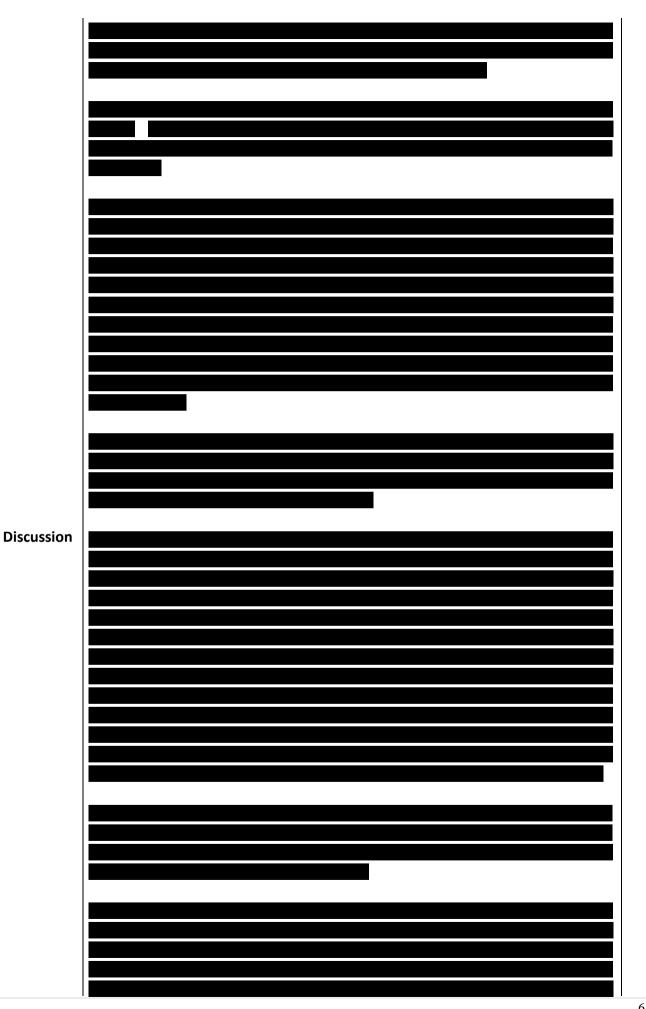
ITEM	NOTE	ACTION
	WELCOME AND ORDER OF BUSINESS	
	C Edward welcomed everyone to the meeting and advised that items 7.2 and 9.3 have been brought forward.	
	L Lester also advised that they may need to step out during the meeting for 20 minutes.	
1.0	APOLOGIES	
	Apologies were received from:	
	G Laurie, M Cameron, N Gerrard and D Wilson, Customer Services Team Leader.	
2.0	DECLARATIONS OF INTEREST	
	Members were asked if there were any declarations of interest. J Henderson declared that they work for Arneil Johnston, although they were not	
	part of the team working on the rent affordability assessment under item 9.3, and that they would leave the meeting during this item if the Board requested it. The Board advised they were happy for J Henderson to remain in the meeting during this item.	
	The Board agreed to discuss items 7.2 & 9.3 earlier in the meeting.	
7.2	Annual Board Appraisal Feedback Report, October 2021 by SHARE	

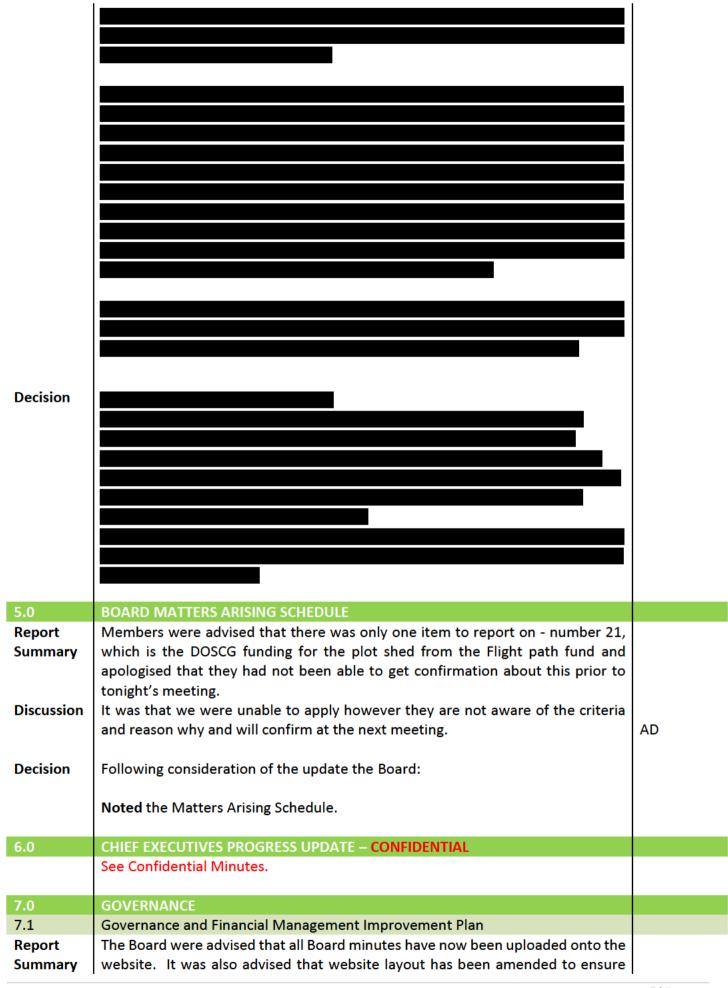






3.2	Confidential Board Meeting (20 October 2021)	
	The minutes were approved on a proposal by G Waddell and seconded by I Lennox.	
3.3	Notes from Budget Planning Session (10 November 2021)	
	There were no omissions or amendments.	
3.4	Audit & Risk Committee Meeting (22 November 2021)	
	There were no omissions or amendments.	
3.5	Staffing Committee Meeting (08 December 2021)	
	There were no omissions or amendments.	
4.0	RECOMMENDATIONS TO THE BOARD FOR APPROVAL FROM AUDIT AND RISK	
	COMMITTEE MEETING (22 NOVEMBER 2021)	
4.1	Management Accounts to 30 September 2021 (Q2): Confidential	
	See Confidential Minutes	
4.2	Draft Budget 2022/2023	
Report		
Summary		
		AMB/CC
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	that the minutes are easier to find.	
	It was also advised that the minutes from 20 October 2021 that were approved at tonight's meeting, will also be uploaded to the website by the end of the week.	
Discussion	No discussion.	
Decision	Following consideration, the Board: Approved the updated GFMIP at Appendix 1.	
7.3	Equality & Human Rights Action Plan – 6 Monthly Update Report	
Report	Members were advised that the feedback has now been received from Wylie Bisset	
Summary	and that they were assured there is now a detailed achievable action plan in place. It was advised that following conversations with the internal auditor, they are happy with the progress and that the draft report is a strong assurance level which is the highest that can be achieved	
Discussion	No discussion.	
Decision	Following consideration, the Board:	
	Approved the updated Equality & Human Rights Action Plan as attached at	
	Appendix 1.	
8.0	STRATEGY	
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9.0 9.1	No reports.	
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10.0	STAFFING
	No reports.
11.0	OPERATIONS
11.1	No reports.
12.0	HEALTH & SAFETY
2210	No reports
13.0	ANY OTHER COMPETENT BUSINESS
13.1	Correspondence
	It was advised there was no correspondence.
Report	it was advised there was no correspondence.
Summary Discussion	Not applicable
	Not applicable.
Decision	Not applicable.
13.2	Undated Board /Committee Werkplan 2021 /22
	Updated Board/Committee Workplan 2021/22
Report	Members noted the updated Board/Committee Workplan.
Summary	The second secon
Discussion	There were no comments or questions.
Decision	Following consideration, the Board:
Decision	
	Noted the content of the undeted Werkplan
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14.0	Noted the content of the updated Workplan. DATE OF NEXT MEETINGS VIA MICROSOFT TEAMS
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Date 23 February 2022 Craig Edward Signed _____ (Chairperson)